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The Chair and Members of  
Community, Customer and  
Organisational Scrutiny Committee

21 November 2019

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on THURSDAY, 28 NOVEMBER 2019 at 5.00 pm in Committee Room 3, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.
2. Apologies for Absence
3. Minutes (Pages 5 - 12)

Minutes of the Meeting of the Community, Customer and Organisational Scrutiny Committee held on 26 September, 2019.

4. Cabinet Member for Town Centres and Visitor Economy - Chesterfield Theatres Marketing and Pricing Strategies (Pages 13 - 28)

5.05 pm – Report attached

5. Cabinet Member for Health and Wellbeing - Falls Prevention Pilot and Health Intervention Programmes Progress Report (Pages 29 - 36)

5.35 pm – Report attached

6. Cabinet Member for Health and Wellbeing - Shaping Healthy Places - Staveley Area (Pages 37 - 46)

5.50 pm – Report attached

## **LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC**

To move “That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972.”

### **Part 2 (Non Public Information)**

- 6a. Cabinet Member for Health and Wellbeing - Shaping Healthy Places - Staveley Area - Appendix 1 (Pages 47 - 50)

## **LOCAL GOVERNMENT ACT 1972 - RE-ADMISSION TO THE PUBLIC.**

Readmission of the public following consideration of an item containing exempt information.

### **Part 3 (Public Information)**

7. Scrutiny Monitoring (Pages 51 - 58)

6.20 pm – Scrutiny Committee Recommendations Implementation Monitoring Schedule attached.

8. Forward Plan

6.25 pm – Forward Plan of Key Decisions 1 December, 2019 – 31 March, 2020 available via link below:

<https://chesterfield.moderngov.co.uk/documents/l108/Printed%20plan%20November%202019.pdf?T=4>

9. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 59 - 62)

6.30 pm – Work Programme attached

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Sandy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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## **COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

**Thursday, 26th September, 2019**

Present:-

Councillor P Innes (Chair)

Councillors Borrell  
Bagshaw  
Blakemore

Councillors Dyke  
Fordham  
Kellman

Councillor Mannion-Brunt, Cabinet Member for Health and Wellbeing +  
Councillor Caulfield +++

PCSO Supervisor Matt Adcock, Chesterfield Police ++  
Rachel Appleyard, Senior Democratic and Scrutiny Officer +++  
Dianne Illsley, Community Safety Officer ++  
Charlotte Kearsey, Democratic and Scrutiny Officer ++++  
Brian Offiler, Democratic and Scrutiny Officer  
John Ramsey, Principal Green Space Strategy Officer +  
PCSO Melissa Shaw, Chesterfield Police ++  
Ian Waller, Assistant Director - Health and Wellbeing ++

+ Attended for Minute Nos. 11 - 16  
++ Attended for Minute Nos. 13 - 15  
+++ Attended for Minute Nos. 15 - 17  
++++ Attended for Minute No. 15  
+++++ Attended for Minute No. 17

### **8 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

### **9 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor L Collins.

**10** **MINUTES**

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 11 July, 2019 were presented.

**RESOLVED –**

That the Minutes be approved as a correct record and signed by the Chair.

**CRIME AND DISORDER COMMITTEE**

For Minute Nos. 11 - 15 the Committee sat as the Council's designated Crime and Disorder Committee, in accordance with Section 19 of the Police and Justice Act 2006.

**11** **CABINET MEMBER FOR HEALTH AND WELLBEING - UPDATE AS CHESTERFIELD SCRUTINY MEMBER OF THE DERBYSHIRE POLICE AND CRIME PANEL**

The Cabinet Member for Health and Wellbeing, as Chesterfield Scrutiny Member of the Derbyshire Police and Crime Panel (PCP), presented the minutes of the meeting of the PCP held on 27 June, 2019 for the information of the Committee.

The Cabinet Member advised the Committee that she had asked the Police and Crime Commissioner for details of the proportion of the recently funded additional police resources which would be allocated in the Chesterfield area.

The Chair thanked the Cabinet Member for Health and Wellbeing for her contribution to the meeting on this item.

**RESOLVED –**

- (1) That the minutes of the Derbyshire Police and Crime Panel meeting held on 27 June, 2019 be noted.
- (2) That a further report from the Derbyshire Police and Crime Panel meetings be provided to the Crime and Disorder Committee in March, 2020.

**12 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC****RESOLVED -**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Act.

**13 CABINET MEMBER FOR HEALTH AND WELLBEING - PROGRESS REPORT ON COMMUNITY SAFETY PARTNERSHIP**

The Assistant Director - Health and Wellbeing and the Community Safety Officer presented the progress report on the Chesterfield Community Safety Partnership's (CSP) action plan for 2019-20 and the performance report as recorded by the Safer Derbyshire Research and Information Unit in respect of crime and disorder data as at August, 2019.

It was explained that the 2019-20 action plan was focused on addressing four key priority areas:

- Anti-social behaviour (ASB)
- Domestic abuse and sexual violence
- Acquisitive crime and organised crime groups
- Substance misuse

with the overall aim of reducing crime and anti-social behaviour through effective collaborative working amongst a wide range of partners.

It was noted that changes in the recording of crime data had resulted in a rise in the crime statistics, although there had been a reduction in ASB calls for service over the previous 12 months.

Attention was drawn to the following aspects within the CSP action plan:

- The positive impact for the town centre from the provision of the winter night shelter, improved screening of bus shelters on Beetwell Street and use of the town centre Public Space Protection Order (PSPO);

- A county wide review of initiatives to tackle organised crime, with the aim of improving intelligence sharing between partners.

Arising from Member's questions and discussion the following points were raised:

- Whether there was scope for greater flexibility in the use of existing camera resources, although it was recognised this would need to comply with legislative requirements;
- The significant impact which had resulted from the Council's involvement in bringing partners together in addressing some specific recent issues;
- Whether options could be explored to enable a night shelter to operate all year round;
- The scope to encourage greater involvement in the Neighbourhood Watch scheme, it being noted that recruitment of a replacement officer was underway;
- The need to address anti-social behaviour which had been displaced to the margins of the PSPO area.

The PCSO Supervisor outlined his role, with the aim for PCSOs to be more visible and engaged with local communities in addressing local issues. He explained that this would include after school patrols and that links with Special Constables would also be used where possible. He confirmed that regular tasking meetings with Safer Neighbourhood Team partners identified which partners could best address specific issues and PCSOs could then be allocated accordingly.

The Chair thanked the Cabinet Member for Health and Wellbeing, the Assistant Director - Health and Wellbeing, the Community Safety Officer and the PCSO Supervisor for their contribution to the meeting.

## **RESOLVED –**

- (1) That the Community Safety Partnership progress report be noted.

- (2) That a further progress report on the Community Safety Partnership's Action Plan and Performance be provided to the Crime and Disorder Committee in March, 2020.

**14 LOCAL GOVERNMENT ACT 1972 - RE-ADMISSION OF THE PUBLIC**

**RESOLVED -**

That the public be readmitted to the meeting following consideration of an item containing exempt information.

**15 SCRUTINY PROJECT GROUPS PROGRESS UPDATES**

Councillor Caulfield, lead member of the Scrutiny Project Group on Community Safety and Providing for Young People and the Democratic and Scrutiny Officer presented the group's project start report.

The project aimed to identify activity currently taking place in Chesterfield to improve community safety and provision for young people. The group would work with partner agencies to identify any under provision and consider how realistic improvements could be made within the resources of the Council and its partners. It was planned to complete the review and present the report to the Scrutiny Committee in January, 2020.

The Chair thanked Councillor Caulfield and the Democratic and Scrutiny Officer for their contribution to the meeting.

**RESOLVED -**

That the project start report of the Scrutiny Project Group on Community Safety and Providing for Young People be approved.

**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

For the remaining items the Committee sat as the Community, Customer and Organisational Scrutiny Committee.

## 16 **SCRUTINY MONITORING**

The Principal Green Space Strategy Officer presented the Scrutiny Progress Monitoring Report on the Scrutiny recommendations on Friends Groups, following the previous monitoring report to the Committee on 22 January, 2019 (Minute No. 41, 2018/19).

The report outlined the actions taken to address each of the scrutiny recommendations. It was noted that a lot of work had been undertaken with friends' groups since January to provide information, advice and signposting, and that this seemed to have been appreciated by the groups. Further network meetings were planned and it was confirmed that the Friends of Spital Cemetery would be invited.

Councillor Caulfield, lead member of the Scrutiny Project Group, welcomed the progress which had been achieved and the ongoing work to support friends' groups.

The Committee concluded that the implementation of the project group's recommendations had now been achieved.

The Committee also considered the Scrutiny recommendations monitoring schedule.

The Chair thanked the Principal Green Space Strategy Officer and Councillor Caulfield for their contribution to the meeting.

### **RESOLVED –**

- (1) That the completion of the actions taken in respect of the scrutiny recommendations on friends' groups be noted and that this item be removed from the monitoring schedule.
- (2) That the Scrutiny monitoring schedule be noted.

## 17 **SCRUTINY PROJECT GROUPS PROGRESS UPDATES**

Councillor Caulfield, lead member of the Scrutiny Project Group on Community Rooms and the Senior Democratic and Scrutiny Officer presented the group's final report, following the previous report to the Committee on 22 January, 2019 (Minute No. 42, 2018/19).

The report outlined the reasons for the review, its aims and links to Council priorities and the approach taken by the group. It summarised the findings of the review in respect of the usage of the rooms, the promotion of their availability and the arrangements for booking and accessing them. The report included details of the latest proposals in respect of the facilities at Burns Close and Monkwood Road. The group's recommendations were detailed in the report, with the aim of supporting the ongoing sustainable use of the rooms.

The Committee supported the findings and recommendations within the group's report for submission to Cabinet for approval.

The Chair thanked Councillor Caulfield and the Senior Democratic and Scrutiny Officer for their contribution to the meeting.

#### **RESOLVED -**

That the Scrutiny Project Group's report on Community Rooms be supported for submission to Cabinet for approval.

#### **18 FORWARD PLAN**

The Committee considered the Forward Plan for the period 1 October, 2019 – 31 January, 2020.

#### **RESOLVED –**

That the Forward Plan be noted.

#### **19 WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

The Committee considered the list of items included on its work programme for 2019/20.

#### **RESOLVED -**

That the work programme be approved and updated to include the decisions of the current meeting.

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**For publication**

**Chesterfield Theatres Marketing and Pricing Strategies**

Meeting: Community, Customer and Organisational Scrutiny Committee

Date: 28 November, 2019

Cabinet portfolio: Town Centres and Visitor Economy

Report by: Arts and Venues Manager

**For publication**

<b>Purpose of reviewing the topic</b>	<p>To consider the marketing and pricing strategies of Chesterfield Theatres in the context of the overall attendance and budget figures for the theatres, and the contribution of the strategies to the Council Plan priorities:</p> <ul style="list-style-type: none"> <li>○ <i>'Making Chesterfield a thriving borough'</i></li> <li>○ <i>'Improving quality of life for local people'</i></li> <li>○ <i>'Providing value for money services'</i>.</li> </ul>
<b>Objectives of the review</b>	<p>To consider the impact of the Chesterfield Theatres marketing and pricing strategies on achieving the Council Plan priorities and specific objectives:</p> <ul style="list-style-type: none"> <li>○ <i>'Enable people to access our ... cultural services by maintaining our commitment to a fair and transparent concessions policy'</i></li> <li>○ <i>'Reduce the subsidy further for our theatres ...'</i></li> </ul>

<p><b>Key Issues for review</b></p>	<p>Aspects of the marketing and pricing strategies, including:</p> <ul style="list-style-type: none"> <li>○ Availability of a loyalty card scheme</li> <li>○ Availability of family ticket options and discounts for those on low wages</li> <li>○ Provision to support those with special needs and/or vulnerability</li> <li>○ Use and impact of special promotions</li> <li>○ Impact of on-costs in accessing the theatres, such as costs of taxis if bus services not available</li> <li>○ Use of technology within marketing, such as QR codes</li> </ul>
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## 1.0 Background

- 1.1 In 2018/19 the Pomegranate Theatre operated at a deficit of **£92,032 (net controllable costs)**. The theatre earned £1,081,697 in income in 2018/19, the majority of which, £703,646 came from gross ticket sales, £145,496 from bar and other front of house sales and £62,365 through the hire of the theatre, and £106,941 from gross booking fees for both venues.
- 1.2 In the same financial year, the Winding Wheel Theatre operated at a deficit of **£311,711 (net controllable costs)**. It earned a total of £752,659 in income in 2018/19 of which £483,270 came from gross ticket sales, £147,117 from bar and other front of house sales and £73,498 from room lettings, and associated equipment hire.
- 1.3 Net controllable costs for the venues are defined as total costs of operating the venues less internal council recharges, IAS 19 adjustments, and capital depreciation costs.

- 1.4 The Council implemented an improvement programme for the venues, following a review in 2011, the key aims of which were to integrate the operation of the venues, improve the arts and cultural offer of the two theatres and reduce the overall subsidy from the Council tax payer. This has seen a significant reduction in the net operational costs for the service. The annual net controllable costs of the Winding Wheel Theatre and the Pomegranate Theatre have been reduced from £687,931 in 2011/12 to £403,743 in 2018/19. This is a reduction of £284,188 which is equivalent to a reduction of 41%.
- 1.5 In 2018, due to the ongoing financial challenges which the Council faced, the Venues were asked to find further savings in its net operational costs. It was tasked with reducing the net controllable costs of the service to NIL.
- 1.6 In the new Council plan for 2019-2023, under the priority *Providing value for money services*, and the objective, *Become and stay financially self-sufficient*, the objective *Reduce the subsidy to zero (net operational costs) for our theatres* is included.
- 1.7 A medium-term financial plan for the Venues has been developed. This plan outlines a route to deficit reduction which relies on a focussed commercial approach to the management and operation of the venues. It combines income growth, and cost savings achieved through procurement and negotiation. The plan builds on the financial improvements achieved at the venues in recent years and envisages incremental change, which will deliver financial benefits in a sustainable way.

## 2.0 **Current position**

- 2.1 Ticket prices for shows at Pomegranate Theatre and Winding Wheel Theatre are negotiated with the visiting production companies throughout the year when productions are booked. Ticket prices vary depending on the promoter's requirements, the costs of the production, and local considerations.
- 2.2 There are a wide range of prices on offer, ranging from approximately £8 for a cinema screening to £15 for family show to £22 for a play to £24 for a TV comedian to £30 for a West End musical.
- 2.3 We agree concessionary prices for many productions, but this depends on the individual promoters. In line with the Council's concessionary policy introduced in November 2016, concessions are based on either income, age or other category, and the current list of concessions is included in Appendix A.
- 2.4 The value of these concessions vary in value depending on the production. For example, for the pantomime at the Pomegranate Theatre, at many performances, there is a discount of £1 per ticket for most concessions, and a discount £2.50 for children. Whilst at some of the performances of the forthcoming production of **Joseph and the Amazing Technicolor Dreamcoat** at the Winding Wheel Theatre, there is a discount of £2 per ticket for concessions (including children), and a discount of £8 per ticket for school parties.
- 2.5 The details of the concessionary prices are detailed in the season brochure of events, and on our website.
- 2.6 In addition to concessionary prices, special promotions are offered from time to time, including family tickets. For example, for **Peppa Pig** at the Pomegranate Theatre

in August 2020, there is a family ticket for 4 people (2 adults and 2 children) which offers a discount of £3 on the normal single ticket prices.

- 2.7 For certain productions, there are also reduced-price Standby tickets which are available for young persons (aged 16 to 25 years old) and local residents visiting the theatre for the first time.
- 2.8 Also, we offer discounts to customers who are members of “Friends of the Pomegranate Theatre” – this is a paid membership scheme with various benefits which are detailed in Appendix A
- 2.9 We are committed to improving access to our venues, and we provide a wide range of activities to improve access, and these are detailed in Appendix B. For example, there is an ongoing programme of screenings for people with dementia and their carers at the Winding Wheel Theatre. In addition, there are signed, audio described, and relaxed performances arranged for **Jack and the Beanstalk** at the Pomegranate Theatre.
- 2.10 From our most recent survey, we have estimated that 80% of our customers visited the theatres by car, whilst 12% used the bus, 4% walked, and 3% came by taxi.
- 2.11 Many of our customers qualify for free parking as residents of Chesterfield Borough Council and can park before 10am, and after 3.30pm and any time on Sunday / Bank Holiday at many of the local council car parks. In addition, many of our customers qualify for free bus travel in Derbyshire as they have the Gold Card and can travel after 9:30am up to 11pm weekdays and at any time during weekends and bank holidays.
- 2.12 Approximately 94% of our customers have access to the internet, and approximately 86% of our customers look

at the Chesterfield Theatres website. In October 2018, the ticketing software system was upgraded and since then there has been an increase in online sales. Overall approximately 50% of our tickets (by value) are purchased online. This figure is growing all the time, and online sales have been as high as 85% of tickets sold (by value) for a recent show at the Winding Wheel Theatre.

### 3.0 **Barriers/obstacles**

- 3.1 Chesterfield Theatres operate in a competitive commercial environment. Whilst approximately 50% of our customers are from the Chesterfield local area approximately 50% live outside the borough.
- 3.2 Residents in the region have a significant amount of choice for entertainment, ranging from theatres/ concert halls and cinemas in Sheffield, Rotherham, Doncaster, Mansfield, Nottingham, Derby, and Buxton. Our theatre pricing and marketing considers the programmes and pricing offered by our competitors.
- 3.3 In order to achieve the income targets required to reduce the operational deficit at the theatres, a commercial approach is required to increase income.

### 4.0 **Future plans**

- 4.1 We are currently looking at extending the current membership scheme to include shows at the Winding Wheel Theatre, and are also considering a separate membership scheme for cinema. In addition, we are considering a loyalty card scheme. We are currently researching these options with our customers, and are planning to finalise our plans in February 2020, once the research has been completed.

4.2 We are considering the use of scanners at Chesterfield Theatres, which would enable us to offer paper-less tickets. We already currently operate an e-ticket system but currently require our customers to print these e-tickets out and present them like traditional tickets. The Royal National Theatre in London are introducing paperless tickets, and it was reported in The Guardian on 5<sup>th</sup> November 2019 that the theatre “would be introducing paperless ticketing in order to reduce its environmental impact and improve the customer experience”.

## 5.0 Conclusion

5.1 A wide range of events are offered at Chesterfield Theatres, and a wide range of ticket prices on offer. For many events there is a range of concessions, and discounts. In addition, we are working with the local community to improve access to our venues and have plans to further increase audiences for the productions.

### Document information

<b>Report author</b>	<b>Contact number/email</b>
<b>Anthony Radford (Arts and Venues Manager)</b>	<b>01246 345339 Anthony.radford@chesterfield.gov.uk</b>
<b>Background documents</b> None	
<b>Appendices to the report</b>	
Appendix A	<u>Appendix A – Chesterfield Theatre Concessions and Discounts</u>
Appendix B	<u>Appendix B – Improving access to</u>

**Appendix A - Chesterfield Theatre Concessions and Discounts**

Where applicable, concessions are available to those under 16, people at or over the national state retirement age and in receipt of state pension, full-time students, active armed forces members, carers in receipt of carers' allowance, carers credit or carers premium (when accompanying the person registered to care for), and people claiming certain benefits. Please be prepared to provide proof of status.

Concession category	Evidence required
Income based: <ul style="list-style-type: none"> <li>• Income Support</li> <li>• Income Based Job Seekers Allowance</li> <li>• Council Tax Benefit</li> <li>• Housing Benefit</li> <li>• Universal Credit with no earned income</li> <li>• Universal Credit with housing element</li> <li>• Employment Support Allowance</li> <li>• Severe Disablement Allowance</li> <li>• Universal Credit no work capability element</li> <li>• Full time students</li> </ul>	Award letter within the last 12 months from the Department of Work and Pensions.  An entitlement notice from Local Authority/ Council within the last 12 months highlighting a reduced charge owing to any of the benefit entitlements / criteria.  A valid full-time student ID card
Age: <ul style="list-style-type: none"> <li>• People at or over the</li> </ul>	Photographic ID, Pension book/

<p>national state retirement age and in receipt of state pension</p> <ul style="list-style-type: none"> <li>• Children and young people under the age of 16</li> <li>• Care leavers under the age of 25.</li> </ul>	<p>award letter within the last 12 months from the Department of Work and Pensions.</p> <p>Photographic ID.</p> <p>Letter / Entitlement Notice from the relevant Local Authority.</p>
<p>Other:</p> <ul style="list-style-type: none"> <li>• Active armed forces members</li> <li>• A carer in receipt of carers' allowance, carers credit or carers premium (when accompanying the person registered to care for).</li> </ul>	<p>Photographic armed forces ID card.</p> <p>Award letter within the last 12 months from the Department of Work and Pensions.</p>

## **ACCESS**

We are committed to giving you a warm welcome and making your visit as comfortable as possible. Please inform the Box Office if you need any assistance.

Wheelchair spaces can be booked online, over the phone or in person. Both venues have designated spaces in the stalls/auditorium for wheelchair users. Wheelchair users must be accompanied by a companion, who will be given one free ticket. Please inform the Box Office when booking if you are a wheelchair user.

For customers with other access needs, we offer one free ticket

for essential companions only. This is available when booking in person or over the phone. Please be aware that we will require information about your access needs when a booking is made.

## **CHILDREN**

Children are welcome at the Pomegranate Theatre and Winding Wheel Theatre. Please see individual shows for guidance on age restrictions.

- Children under 16 must be accompanied by an adult
- All children regardless of age, must have a ticket for the performance
- Babies up to one year old can sit on a guardian's knee at no charge and will be issued a free ticket
- Any child aged one year or above will be required to have a paid ticket
- A limited number of booster seats are available at the Pomegranate Theatre on request

## **FRIENDS OF THE POMEGRANATE THEATRE**

Friends of the Pomegranate Theatre is a paid membership scheme to which customers will need to renew their membership every 12 months. Friends tickets can be booked in person or over the phone.

### **Member benefits include:**

- 20% off selected dramas and the annual pantomime at the Pomegranate Theatre
- Special rates for selected live events including ballets and concerts at the Pomegranate Theatre
- 50p off tickets for films at the Pomegranate Theatre which are part of Pomegranate Screenings
- 10% off most satellite broadcasts at the Pomegranate Theatre- Priority booking for selected events which will be announced via e-Newsletter, in the Chesterfield Theatres Brochure and online at [www.chesterfieldtheatres.co.uk](http://www.chesterfieldtheatres.co.uk).

- Reserve tickets for all events at the Pomegranate Theatre and Winding Wheel (see the Reservations section for further details)
- Free parking pass for evening events that have Friends discount and start after 6pm. The free parking passes are valid in Chesterfield Borough Council car parks without a barrier including Holywell Cross.

The price for an annual membership is £15, £10 for a concession and £5 for under 18s.

### **STANDBY TICKETS**

Two types of Standby tickets are now available for selected shows at Chesterfield Theatres. These tickets are typically priced at £7.90 and are available to book from 10am on the day of the specified performance/s by calling the Box Office 01246 345 222. The types of standby tickets are details below.

#### **Young Person Standby Ticket**

For ages 16 - 25

#### **First Timer's Standby Ticket**

If you are a resident of Chesterfield Borough Council and you have not been to either the Winding Wheel or Pomegranate Theatre, you can purchase a 'First Timer' Standby Ticket for the first performance you attend at either Theatre.

## **Appendix B – Improving access to Chesterfield Theatres**

**Chesterfield Theatres has a range of accessible events. Accessible performances are listed below, as well as a description of what to expect from each type of access.**



### **[Dementia Friendly Screening: Miracle on 34th Street](#)**

the Winding Wheel

Tuesday 10 December 2019, 1pm-4pm (Film starts 1.30pm)

#### **Audio Described**

The Pomegranate Theatre has an audio description box in Auditorium. The Audio Describer will use natural pauses in dialog to verbally communicate what is happening on stage & Audience members who wish to hear the narration will be provided with a headset.

#### **Captioned**

Captions for shows at the theatre are displayed in a digital unit box near the stage. A qualified captioner prepares the captions in advance, then cues them 'live' as the action unfolds on stage.

#### **Relaxed Performances**

Open to everyone and is specifically adapted for those with learning disabilities and other sensory and communication disorders – providing a more relaxed and supportive atmosphere in order to reduce anxiety and allow people to experience live theatre.

#### **Signed and Performances without Spoken Dialogue**

Some performances at the theatre have a British sign language interpreter at the side of the stage. and other may be a wordless performance.

#### **Familiarisation Tours**

There are no familiarisation tours available to book at the

moment but please do check back as we have new shows added to our website on a regular basis.

### **Touch Tours**

Available on selected performances, touch tours are guided tours around the set and costumes of a production, putting the performance in context to enhance the experience for blind and partially sighted customers.

### **Chesterfield Theatres Access Group**

Chesterfield Theatres runs a regular accessibility forum. The forum is open to all who would like to get involved in improving access at Chesterfield Theatres. When the next date is available, it will be announced below.

## **ACCESSIBILITY OVERVIEW**

**Assisting dogs** are welcome at all venues but please let the Box Office know when booking.

**Large print** versions of printed materials can be made available on request, advanced notice required.

**Essential companions** can be admitted for free. They will need to be allocated a ticket at the time of booking.

**Car Parking** There is currently 1 dedicated disabled parking space outside the main entrance of the Pomegranate Theatre. And, there are a number of car parks close to the Theatres and Visitor Information Centre with disabled parking.

**Emergency procedures** are in place at all our venues to assist anyone with a disability to exit the venue safely in the event of an evacuation. Equipment is installed to assist with this on stairways and staff members are trained regularly in its use.

## **CUSTOMERS WHO ARE MOBILITY IMPAIRED**

Both venues have designated spaces in the stalls/auditorium for wheelchair users and have adapted toilets. Please be aware that health and safety regulations require that users remain in the wheelchair during performances.

### **Main Box Office** (Visitor Information Centre)

Fully accessible, induction Loop

### **Pomegranate Theatre**

Main entrance and stalls – fully accessible, wheelchair seats & toilets facilities

Theatre Bar – accessed via stairs/stair lift

Theatre Circle – not accessible for wheelchair users due to stairs & no lift

### **Winding Wheel**

Main entrance – fully accessible

Auditorium (ground floor) – fully accessible

Circle (floor 1) – accessible via stairs/lift

Function Room (floor 1) - accessible via stairs/lift. Small ramp to gain access to the Function Room

Ballroom (floor 2) - accessible via stairs/lift. Small ramp to gain access to the Ballroom

## **CUSTOMERS WHO ARE HEARING IMPAIRED**

### **Main Box Office** (Visitor Information Centre)

Induction Loop

### **Pomegranate Theatre**

Pomegranate Theatre on the night Box Office – Induction Loop, two way microphone and speaker system

Auditorium – Infra red hearing assist headsets

### **Winding Wheel**

Winding Wheel Auditorium - Infra red hearing assist headsets &

Wireless Neck Loops

Winding Wheel Function Room – Induction Loop

Winding Wheel Ballroom - Infra red hearing assist headsets &

Wireless Neck Loops

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## For publication

### Falls prevention pilot and health intervention programmes

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Meeting: Community, Customer and Organisational Scrutiny Committee

Date: 28 November, 2019

Cabinet portfolio: Health and Wellbeing

Report by: Assistant Director, Health and Wellbeing

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### For publication

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<b>Purpose of reviewing the topic</b>	To review the pilot of the Falls Prevention work being undertaken within the borough and its contribution to the Council Plan objective of: <ul style="list-style-type: none"><li>• 'Help our communities to improve their health and wellbeing'</li></ul>
<b>Objectives of the review</b>	<ul style="list-style-type: none"><li>• To review the pilot of the Falls Prevention work being undertaken within the borough</li><li>• To assess the impact of the Falls Prevention work in improving the health and wellbeing of communities and how this could be evaluated</li><li>• To consider whether and how the pilot could be applied more widely given the range of stakeholders engaged.</li></ul>
<b>Key Issues for Review</b>	<ul style="list-style-type: none"><li>• How the pilot of the Falls Prevention work will be undertaken<ul style="list-style-type: none"><li>• Who will be included in the pilot?</li><li>• Who will conduct the pilot?</li><li>• What are the objectives of the pilot?</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>• What activities / information will be undertaken / provided?</li> <li>• How the impact of the pilot will be monitored / assessed</li> <li>• How the Council will be involved and its potential influence</li> <li>• How lessons from the pilot could be applied more widely</li> </ul>
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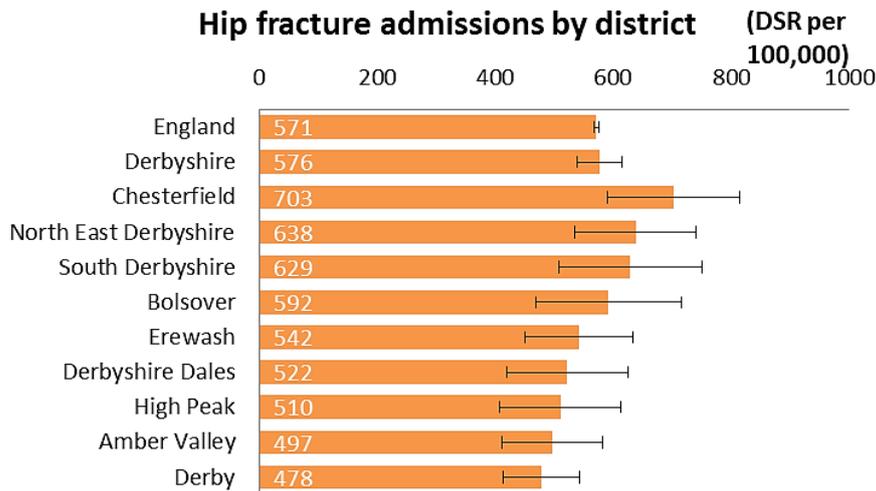
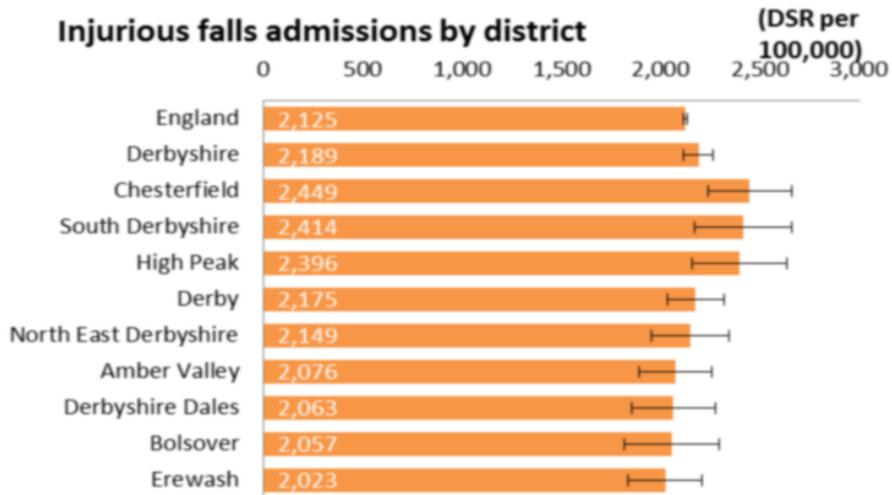
**1.0 Background**

1.1 Falls involving older people has been identified as one of the main issues for STP Places to focus upon to take a pro-active approach to reducing demand for health and social care services.

1.2 Analysis of epidemiological data shows that falls are one of the largest causes of emergency hospital admissions for older people and create a significant demand for ambulance services. Around one third of older people (70,100) will fall each year and consequently there are around 11,000 ambulance call outs. In Derby and Derbyshire around 60% of fallers are conveyed to hospital. In 2014/15 there were 6,000 hospital admissions due to falls and approximately 6% (4500) were coded as injurious (broadly in line with the published evidence).

1.3 The data shows that the risk of injurious falls increases with age and females are at greater risk than males. Across the City and County around 1100 older people sustain a hip fracture as a result of falls.

- 1.4 The two graphs below indicate, both injurious falls which resulted in hospitalisation and hip fractures were highest in Chesterfield, High Peak and South Derbyshire.



- 1.5 The Falls Joint Strategic Needs Assessment (2017) outlined several priority actions to take forward to develop a better integrated falls pathway that emphasised prevention and early intervention. The falls pilot is as a result of this work

## 2.0 Current position and key milestones

- 2.1 The Falls pilot project is now live and has started to engage with the target groups as outlined in the previous scrutiny report, utilising the following pathway;

- 2.2 Information and awareness raising about falls risks and falls prevention both amongst older people (OP) and professionals (health care and non-health care in regular contact with older people including practice staff, pharmacists, community nurses, housing wardens etc.).
- 2.3 For older people the project will provide information (posters, leaflets etc.) at places that older people regularly use (GP Practices, Pharmacies, Libraries etc.) and use other opportunities to raise awareness e.g. District Council newspaper. Train a group of 'Falls Champions' who would seek to engage older people using a settings-based approach – churches, luncheon clubs, other OP groups to raise awareness. As part of this work we would seek to encourage OP to seek to reduce their risk by joining Strictly No Falling, getting vision checked, home modifications, etc.)
- 2.4 For healthcare and non-healthcare professionals the project will provide guidance and a short training session on falls risks and prevention.
- 2.5 The revised GP contract from July 2017 requires GP's to identify individuals who are severely and moderately frail, and for those who are identified as severe, consider their falls risk.
- 2.6 We propose to extend this to those individuals identified as moderately frail, non-conveyed fallers attended by EMAS/Falls Alarm Response Service who are identified as being at higher risk of falling.
- 2.7 Chesterfields pilot will consider the following approaches; Information and Awareness plus multi factorial risk assessment and appropriate interventions.

- 2.8 To support the implementation of the project within each Place additional funding would be provided from Public Health.
- 2.9 The pilot project is structured in such a way that it will utilise the following resources / approach;
- An Occupational Therapist (OT) will be employed on a whole time equivalent (wte) of 0.6
  - A Support Worker will be employed on a wte of 0.4
  - Administration support will wte of 0.2
  - Given the nature of the project the programme will be under constant review, especially during the initial roll out phase of the project.
  - Initially the OT will be recruited on a 12-month contract with the option to extend for an additional 6 months whilst the programme uptake is being determined.
  - The programme will run for a maximum of 18 months and can be ended after 12 months should the sustainability of the programme not be determined.
  - The maximum number of contacts the OT can undertake each week is 12.
  - The maximum number of contacts the support worker can undertake each week is 8.
  - It is estimated that 360 people will be able to participate in the programme which will result in 1,080 contacts over the 18months.

- Currently only Wheatbridge surgery is aligned to delivering the project, however the GP collaboration sits across all of the GP practices in Chesterfield and there are a number of GP practices that are interested in getting on board with the project, should we have a low uptake of the letters and/or we contact all of the patients at Wheatbridge we will engage with additional practice.
- 2.10 Due to the way the evaluation is structured relative to where the programme is at the moment in its delivery, we do not have much in the way of outcomes data yet.
- 2.11 Follow up assessments are being undertaken currently with those who have engaged with the service, which will allow for more informed reporting in the future.
- 2.12 Given the very early stages of the pilot therefore at this stage the data that is available and can be reported upon is that, in total 252 letters have been sent out to individuals who were identified as in need of this intervention. This has resulted in a 20% uptake rate which is in line with the initial expectation of the project.
- 2.13 This in effect means that circa 50 individuals have taken the opportunity to have a personalised information and awareness plus a multi factorial risk assessment and appropriate interventions.

### 3.0 **Barriers/obstacles**

- 3.1 At this stage the only barrier that would appear to present itself is that of individuals choosing to not accept the offer of support and help. However, a key element of this pilot project is to better understand barriers and

therefore how clinical and social service can support individuals accordingly.

#### 4.0 **Future plans**

4.1 The pilot will continue as outlined above to gain further insight and information as to the issues, barriers, benefits and successes of this type of targeted work.

4.2 The pilot project is seeking to test a multi-disciplined approach to addressing the challenges of frailty and those at risk of falling. It is through the pilot that opportunities will be developed to address identified issues.

4.3 A range of partners are involved in the pilot to ensure that as far as is reasonably practicable where issues are raised, partners are in a good position to make the required changes.

#### 5.0 **Conclusion**

5.1 Whilst the project is in the very early stages of delivery, it is positive to note that 252 people have been engaged with and as a result circa 50 people have taken the opportunity to have a personalised intervention.

5.2 Further monitoring and evaluation is taking place which will be reported on in due course which will help to reinforce the relative success of the pilot at the same time as identifying areas for improvement.

#### 6.0 **Suggested scrutiny activity**

6.1 No further areas identified at this stage.

## Document information

Report author	Contact number/email
Ian Waller	<a href="mailto:ian.waller@chesterfield.co.uk">ian.waller@chesterfield.co.uk</a> k ext. 5337
<b>Background documents</b> These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	

## For publication

### Shaping Healthy Places – Staveley area

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Meeting: Community, Customer and Organisational Scrutiny Committee

Date: 28 November, 2019

Cabinet portfolio: Health and Wellbeing

Report by: Assistant Director, Health and Wellbeing

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#### For publication

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<b>Purpose of reviewing the topic</b>	To consider health and wellbeing activities undertaken within the Staveley area and their contribution to the Council Plan objective of: <ul style="list-style-type: none"><li>• 'Help our communities to improve their health and wellbeing'</li></ul>
<b>Objectives of the review</b>	<ul style="list-style-type: none"><li>• To consider the impact of health and wellbeing activities in the Staveley area on improving the health and wellbeing of residents in that area;</li><li>• To consider any lessons learned which could be transferred for application in shaping healthy places in other parts of the borough</li></ul>
<b>Key Issues for Review</b>	<ul style="list-style-type: none"><li>• Link to and role of Health and Wellbeing partnership groups within Staveley area</li><li>• Access to facilities – premises, GP services, activities, transport – car/bus</li><li>• How to enable individuals to be healthy</li><li>• Physical activity as a tool to tackle isolation</li></ul>

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|--|--|
|  | <ul style="list-style-type: none"><li>• Impact of investment in the Healthy Living Centre, including exercise referral programme</li></ul> |
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## 1.0 **Background**

- 1.1 The Exercise by Referral Derbyshire Framework that Chesterfield Borough Council delivers through a direct commission from Derbyshire County Council aims to; support people to live healthier lives across through decreasing physical inactivity and sedentary behaviour, by equipping individuals living with long term conditions with the knowledge, skills, confidence and self-efficacy to maintain long term physical activity behaviour change.
- 1.2 The projects objectives are; to provide equitable access to physical activity services for people with specific medical conditions.
- 1.3 Deliver physical activity services at a range of convenient and appropriate times in locations across the area.
- 1.4 Improve general access to physical activity services by promoting physical activity opportunities in the local area and supporting individuals to develop a Personal Action Plan. This plan should be used as a tool to help individuals participate in a range of different activities to reduce sedentary behaviour and increase physical activity levels and sustain this long-term.
- 1.5 Ensure the intervention is guided by the clients' personal goals as identified at the initial assessment and included in their personal action plan.
- 1.6 Highlight potential physical activity opportunities for clients and their families to participate in; for example, walking groups, community and leisure-based activities.

- 1.7 Help individuals and families to sustain behaviour change to benefit their long-term health, with an emphasis on increased physical activity levels long term.
- 1.8 Link effectively with Primary Care, other healthcare professionals, Live Life Better Derbyshire services and other physical activity partners to ensure pathways are integrated to Health Referral and other wider physical activity options.
- 1.9 Develop and follow a clear pathway for the client from the point of referral to a supported programme of activities.
- 1.10 Support the development of specialist programmes including cardiac, pulmonary and cancer rehabilitation.
- 2.0 **Current position and key milestones**
- 2.1 The exercise referral programme has been running for several years and is very much established as a method of directly supporting people to improve their personal health and wellbeing.
- 2.2 People are eligible for the scheme if they meet all of the following criteria:
  - Aged 19+ years
  - Resident/registered GP in Derbyshire County
  - Be inactive or sedentary, i.e. those doing less than 150 mins per week but primarily targeting those doing less than 30 minutes physical activity per week
  - Have not previously completed the Derbyshire Health Referral Programme

**AND**

- Meet at least one of the health inclusion referral criteria listed below:

<b>Inclusion Criteria</b>	<b>Exclusion Criteria</b>
<ul style="list-style-type: none"><li>• Diabetes type I &amp; II</li><li>• Hypertension systolic &lt;180 and diastolic &lt;100 mmHg)</li><li>• Hyperlipidaemia</li><li>• Musculoskeletal conditions: joint replacement, simple non-mechanical low back pain, rheumatoid arthritis, osteoarthritis, osteoporosis</li><li>• Stroke/TIA</li><li>• Stable mental health condition and accessing mental health services (DCHFT, IAPT, Rethink etc.)</li><li>• Undergone a NHS Health Check and identified with a CVD risk of &gt;20%</li></ul>	<ul style="list-style-type: none"><li>• Uncontrolled/poorly controlled Diabetes</li><li>• Uncontrolled/poorly controlled hypertension (resting systolic blood pressure <math>\geq</math> 180 mmHg; DBP <math>\geq</math>100mmHg)</li><li>• Musculoskeletal disorders exacerbated by exercise</li><li>• Stroke/TIA - Recent (&lt;3 months ago)</li><li>• Unstable mental health condition/ Not accessing mental health services</li><li>• A BMI measurement indicating that an individual is overweight or obese as a single reason for referral</li><li>• Anyone who has completed the programme previously unless under exceptional</li></ul>

<p><b>Specialist Element</b></p> <ul style="list-style-type: none"> <li>• Cancer – pre, undergoing &amp; post treatment and has received cancer diagnosis within last 5 years</li> <li>• Cardiovascular diseases such as myocardial infarction, chronic heart failure, heart surgery and completed phase III cardiac rehabilitation programme</li> <li>• COPD/Emphysema/Bronchiectasis or Pulmonary Fibrosis</li> </ul> <p><b>*Specialist Element</b></p> <ul style="list-style-type: none"> <li>• Requires minimum staff competency so may be area specific initially</li> <li>• Providers to support the development and maintenance of referral pathways with primary and secondary care</li> <li>• Develop and maintain a consistent service approach across County</li> </ul>	<p>circumstances</p> <ul style="list-style-type: none"> <li>• Cancer diagnosis &gt; 5 years</li> <li>• Unstable angina</li> <li>• Resting blood pressure of 180/100</li> <li>• Ventricular aortic aneurysm</li> <li>• A significant drop in blood pressure on exertion</li> <li>• Uncontrolled tachycardia - 100 beats per minute at rest</li> <li>• Unstable/acute heart failure</li> <li>• Uncontrolled arrhythmia</li> <li>• Febrile illness</li> </ul>
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2.3 Appendix one includes two case studies that help to articulate the positive impact that the exercise referral programme has on the people that it supports but also the direct impact that the Healthy Living Centre at Staveley has on its local community.

2.4 Appendix two outlines total referral data for Chesterfield showing the last two quarters of 2018 and the first two quarters of 2019. Unfortunately at the time of writing

centre specific data regarding the Healthy Living Centre and Queens Park Sports Centre was not available

### 3.0 **Barriers/obstacles**

- 3.1 The exercise referral programme is a really important intervention for those people who are eligible for the scheme. It has through the case studies, improved the health and wellbeing of those that have gone through the programme.
- 3.2 The leisure service is committed to the delivery of this programme given the health improvement benefits identified, however the risk associated with the programme is the loss of funding to deliver the programme.
- 3.3 The service is working closely with colleagues at Derbyshire County Council to ensure that the service delivered is as effective as possible in improving health outcomes for those that are engaged and as a result the programmes continues to be part of core funding to support the delivery of positive health intervention programmes across the districts and boroughs of Chesterfield.

### 4.0 **Future plans**

- 4.1 Exercise referral is a key part of our community health and wellbeing engagement programme and as such it remains at the very heart of service delivery.
- 4.2 Through working with colleagues at Derbyshire County Council the leisure team are actively seeking to enhance programme delivery to ensure it remains relevant to the nature of conditions and illnesses being faced by the local population.

4.3 The programme complements the range of health and fitness activities that the council provides and is seen as an essential part of supporting those who through ill health are vulnerable.

## 5.0 **Conclusion**

5.1 The exercise referral programme is well respected locally and has supported a significant number of people to improve their personal health and wellbeing.

5.2 To date in the financial year 2019 – 20, three hundred and seventy-four (374) people have been referred to the service with over one hundred and thirty (130) completing the full twelve week programme of which and importantly over one hundred and twenty (120) have as a result of this programme increased their levels of physical activity.

5.3 The outcomes for those that have been part of the programme and importantly completed the programme are all positive and this is something that the leisure service are suitable proud of as they are directly making a difference to an individuals wellbeing.

## 6.0 **Suggested scrutiny activity**

6.1 No further areas at this time

### **Document information**

<b>Report author</b>	<b>Contact number/email</b>
Ian Waller	<a href="mailto:ian.waller@chesterfield.gov.uk">ian.waller@chesterfield.gov.uk</a> Ext 5337
<b>Background documents</b>	

These are unpublished works which have been relied on to a material extent when the report was prepared.

*This must be made available to the public for up to 4 years.*

**Appendices to the report - NOT for PUBLICATION**

Appendix	<i>Appendix one</i> <i>Appendix two</i>
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Appendix 2 Total referrals for Chesterfield

Quarterly Counts	2018	2018	2019	2019
	Q3	Q4	Q1	Q2
12 week completers	57	36	79	55
No. of 12 week completers increasing PA levels	51	36	71	55

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Quarter one and quarter two referral data

**Quarter 1 - 1st April - 30th June 2019**  
**Quarter 2 - 1st July - 30th September 2019**

Local Authority Area	Actual Referrals Quarter 1	Quarter 1 Actual 12 wk Completers	Actual Referrals Quarter 2	Quarter 2 Actual 12 wk Completers
Chesterfield	189	79	185	55

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of the Local Government Act 1972.

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## SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1  Page 51	Statutory Crime & Disorder Scrutiny Ctte	<b>CCO 29.09.11</b> (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO4	Implementation of Universal Credit	<b>CCO 22.05.18</b> (Min. No. 6)  <b>Cabinet Member for Homes &amp; Customers 16.07.18</b>	Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area.  Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.	6 monthly progress reports	Cabinet Member's response noted by CCO – 17.07.18.  Report considered by CCO – 27.11.18.	Monitor as part of ongoing review of implementation of Universal Credit.
CCO5	Community Rooms	<b>CCO 26.09.19</b> (Min. No. 17)  <b>Cabinet 22.10.19</b> (Min. No. 54)	Community Rooms SPG report approved by CCO 26.09.19.  Cabinet Response: 1. That the Cabinet Member for Housing initiates conversations with the Chesterfield Care Group regarding the hiring of community rooms.  2. That the Cabinet: a. Supports the refurbishment and retention of Bonsall Court as a community room. b. Notes and endorses the arrangements to lease Burns	March 2020		

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Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 53			<p>Close to the Umbrellas Cosy Group on a five year lease.</p> <p>c. Agree that alternative uses be explored for Monkwood Road in line with the Council's health and wellbeing priorities.</p> <p>3. That the website be updated and amended to include a central location for finding room hire information for all venues across the Council including the community rooms.</p> <p>4. That a dedicated phone line for community room enquiries be established within the Careline and Support Service with a voicemail facility.</p> <p>5. That the call centre staff be provided with up to date information on the hire of community rooms.</p> <p>6. That the promotion of community rooms on the Council's website be</p>			

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 54			<p>improved, making the rooms more obvious to potential hirers.</p> <p>7. That a new leaflet be produced that includes details of all the community rooms.</p> <p>8. That a promotional drive take place to coincide with the completion of the work to the sheltered schemes.</p> <p>9. That a booklet be produced that incorporates terms and conditions for the community rooms along with how to use the facilities in the rooms.</p> <p>10. That the door entry systems that have been installed at Wimborne Crescent and Winster Court be kept under review to understand if this is the most effective way for hirers to gain access.</p>			

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6  Page 55	Skills	<b>EW 05.02.19</b> (Min. No 48)  <b>Cabinet 26.02.19</b> (Min. No 110)	Skills SPG report approved by Enterprise and Wellbeing 05.02.19  Cabinet Response: <ol style="list-style-type: none"> <li>1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders.</li> <li>2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners.</li> <li>3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a</li> </ol>	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.		Monitor progress – December 2019

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW7 Page 56	Future Use of the Former QPSC Site	<p><b>EW 3.10.19</b> (Min. No. 20)</p> <p><b>Cabinet 22.10.19</b> (Min. No. 53)</p>	<p>SPG report approved by EW 3.10.19.</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> <li>1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development.</li> <li>2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and</li> </ol>	April 2020		

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			pricing of its sports and leisure services.			
OP8 Page 57	HS2	<b>OPSF 11.09.18</b>  <b>Cabinet 23.10.18</b> (Min. No. 48)	Cabinet Response: 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter.  2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum.  3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of	Following Parliament's consideration of the Hybrid Bill	Recommendations approved by Cabinet 23.10.18  Monitoring update considered by OPSF - 19.03.19	Monitor after Hybrid Bill has been taken to Parliament.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			<p>establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).  * Note recommendation wording may be abridged.</p>						

**CHESTERFIELD BOROUGH COUNCIL**

**WORK PROGRAMME :  
COMMUNITY, CUSTOMERS AND ORGANISATIONAL SCRUTINY COMMITTEE for 28 NOVEMBER, 2019**

<b>Scrutiny Meeting Date :</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Responsibility:</b>
<b>28.11.19</b>	Health & Wellbeing – Falls Prevention	Report considered by CCO on 11.07.19.  Progress report requested for 28.11.19.	<i>Annual Scrutiny Work Programme 2019</i>	<i>Health &amp; Wellbeing</i>
<b>28.11.19</b>	Shaping Healthy Places – Staveley Area		<i>Annual Scrutiny Work Programme 2019</i>	<i>Health &amp; Wellbeing</i>
<b>28.11.19</b>	Theatres Pricing Structures		<i>Annual Scrutiny Work Programme 2019</i>	<i>Town Centres &amp; Visitor Economy</i>
<b>30.01.20</b>	Implementation of Universal Credit	Report considered by CCO on 26.03.19.	<i>Annual Scrutiny Work Programme 2016, 2017, 2018 &amp; 2019</i>	<i>Business Transformation &amp; Customers, Health &amp; Wellbeing</i>

## CHESTERFIELD BOROUGH COUNCIL

Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
30.01.20	Communications & Engagement Strategy	Report considered by CCO on 22.01.19.	<i>Annual Scrutiny Work Programme 2017, 2018 &amp; 2019</i>	<i>Deputy Leader, Governance</i>
26.03.20	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Reports considered by CCO on 26.09.19.  Progress reports requested for 26.03.20.	<i>Statutory requirement at least once per year</i>	<i>Health &amp; Wellbeing</i>
<b><i>Scrutiny Project Groups:</i></b>				
30.01.20	Community Safety – Providing for Young People	SPG Project Start Report approved by CCO – 26.09.19.  To consider SPG report – 30.01.20.	<i>Annual Scrutiny Work Programme 2019</i>	<i>Health &amp; Wellbeing</i>
May / June 2020	<b>Monitoring:</b> Council Owned Community Rooms	SPG report considered by CCO – 26.09.19 and approved by Cabinet 22.10.19.	<i>Annual Scrutiny Work Programme 2018</i>	<i>Housing</i>

## CHESTERFIELD BOROUGH COUNCIL

### ***[KEY to abbreviations :***

*OP = Overview and Performance Scrutiny Forum.*

*CCO = Community, Customer and Organisational Development Scrutiny Committee.*

*EW = Enterprise and Wellbeing Scrutiny Committee.*

*TBC = To be confirmed].*

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